

**ANGLICAN PARISH OF
DENMARK-WALPOLE**

Annual Meeting of Parishioners

Sunday 22nd February

2026



Reports for year ending

31 Dec 2025

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**See *Independent Auditor's Report* for Balance Sheet, Statement of Income and Expenditure, and Budget for 2026.

Agenda

1. Opening Prayer
2. Definition of a Voting Parishioner
3. Confirmation of the Minutes of the 2025 Annual Meeting
4. Presentation of Reports
5. Arrangements for bequests or special gifts to the parish
6. Treasurer's Report
7. Appointment by Bishop of two parish councillors
8. Elections (four parish councillors)
9. Election of an Auditor recommended by Parish Council
10. Any other business for which proper notice has been given

Definition of a Voting Parishioner

The Parochial Statute 2017 - 2021 (Amended 6 October 2021)

5. Definitions Clause
 - (i) Parishioner – a person who regularly attends public worship within the Diocese.
 - (ii) Voting Parishioner(s) – A lay person may be enrolled as a Voting Parishioner provided:
 - a) They are a baptised communicant member of the Anglican Church; and
 - b) They have regularly attended public worship during the preceding three months in a parish within the Diocese; and
 - c) They have attained the age of 18 years; and
 - d) They have taken communion in the parish at least three times in the preceding 12 months; and
 - e) They have elected to be on the parish electoral roll of the parish and no other except with the approval of the Bishop; and
 - f) They have completed the Declaration found in Schedule 9 which will be kept on the public register.
 - (iii) Members of other Churches
 - a) A lay parishioner who is a baptised and communicant member of another Christian denomination may become a Voting Parishioner provided the other conditions in (ii) b) to e) above are met; and the Bishop gives consent.
 - b) A clergy person whether retired, or with an active or limited licence from another Christian denomination cannot be a Lay Voting Parishioner.

**MINUTES OF THE ANNUAL MEETING OF PARISHIONERS
OF THE ANGLICAN PARISH OF DENMARK-WALPOLE
HELD IN ST LEONARD'S ON SUNDAY 23 FEBRUARY 2025**

Opening Prayer

1. Rev Geoff Chadwick opened the meeting at 12.15pm with a prayer.

Rev Chadwick explained that Wardens are now appointed for a three year term, coinciding with the Synod triennium. He thanked the Wardens, Tine Adams, Harold Luxton and Tom Sheard, for continuing in these positions. He also affirmed that the Bishop's appointees as Parish Councillors are Marion Jamison and Alison Kershaw (see point 7 on the agenda).

Four Parish Councillors have been elected by Parishioners - Alison Caporn, Bev Dixon, Sarah Garland and Jan Hill (see point 8 on the agenda).

Definition of a Voting Parishioner

2. The definition of a voting parishioner was read out and explained by Rev Chadwick.

The meeting was attended by 24 parishioners and apologies were received from Jan Pattinson and Judy Ross.

Confirmation of the Minutes of the 2024 Annual Meeting

3. The minutes of the Annual Meeting of Parishioners held on Sunday 25th February 2024 were available in the booklet of Reports and Financial Statements and were made available for all parishioners to read. As there were no questions, Tom Sheard moved and Sally Prickett seconded *that the Minutes be accepted as written*. The motion was carried.

Presentation of Reports

4. Rev Chadwick read the list of reports and asked that parishioners speak up if they had any comments or questions on specific reports. Otherwise, the reports will be taken as accepted. Copies of the reports are in the booklet.

- A. Locum Tenen's Report
- B. Wardens' Reports - Tine Adams, Harold Luxton, Tom Sheard
- C. St Leonard's Seating Sub-Committee Report
- D. Safe Church and Work, Health and Safety Reports
- E. Mission Secretary's Report
- F. YouthCARE Report
- G. Social Secretary's Report
- H. Mustard Seed Op Shop Report
- I. Synod Representatives' Report
- J. Auditor's Report

Jane James commented that Denmark Primary School and Denmark High School have appointed Youth Workers, not Chaplains, for the current school year.

It was noted that queries and comment on church seating will be brought up in General Business.

Bev Dixon moved *that all reports being presented to the meeting be accepted*. Alison Caporn seconded the motion. The motion was carried.

Treasurer's Report

6. Harold Luxton moved and Tom Sheard seconded *that the Treasurer's Report be received and the Budget approved*. The motion was carried.

Harold Luxton noted that the Parish is seeking an accounting firm to audit the Parish finances next year, as directed by the Diocese.

Nigel Dixon queried why there was so much money accumulated in the Parish account when only around \$15,000 per annum is given away. He feels this situation is back to front. He would like to ask the Parish Council to review why the Parish is accumulating such a large sum of money.

Sally Prickett queried why the cost of contents insurance for St Leonard's has risen. Harold Luxton explained that it is to cover the amount it would cost if the pews and other church contents had to be replaced following an event like a fire.

The Parish had an independent valuation of the property carried out, as requested by the Diocese, and realised that the Parish was under-insured. Harold explained that this was the reason insurance costs had increased.

Tom Sheard proposed a vote of thanks to Harold Luxton for the amazing, detailed work he undertakes looking after the church finances.

Appointment of an Auditor

9. Harold Luxton moved and Tine Adams seconded *that Parish Council seeks and appoints a firm of accountants in Albany to audit the Parish accounts.* The motion was carried.

General Business

A. Sally Prickett made several points about the replacement of the pews in St Leonard's. She noted that this has been discussed for 10 years during the time of three priests and three locums. Funds have been raised over that time, parishioners have worked hard and it is time to move forward. The Parish needs to attract people to come to the church and be comfortable. Lovely concerts are held in the church but those who attend always comment on the uncomfortable seating. There is also an issue with safety with the old pews.

It was noted that a Faculty was prepared some months ago and that members of Parish Council have been to Borden to look at the pews there, and also checked out pews from other places.

Bev Dixon noted that the longer we wait, the more this project will cost, and we need to move promptly.

Rev Chadwick stated that he thought the Faculty had been approved - but the Parish has heard nothing from the Trustees. Rev Chadwick will follow up on this immediately.

B. Harold Luxton replied to Nigel Dixon's queries re money which the Parish has accumulated (see point 6 on the agenda). He explained that there were two reasons for the accumulation of funds. Firstly, money has been saved and set aside for buying new pews. Secondly, the position of Parish Priest has been advertised as "up to full time". It is Harold's belief (and it was Rev Sally's belief) that the position requires full-time work. Accordingly, there is a reserve fund so that the Parish is able to afford a full-time Priest.

Sally Prickett commented that on page 27 of the Annual Meeting booklet, it is stated that the Treasurer moved that the HEF fund be closed and a new non-assessable fund opened for church seating. Harold Luxton explained that this has not been done as the Parish is still waiting for a reply from the Diocese about the church seating.

Alison Kenworthy noted that there is no church hall at St Leonard's as the space is occupied by the Op Shop. She said that there was originally a vision for a new hall.

Rev Geoff Chadwick asked members of the Nomination Committee to remain after the meeting in order to have a short meeting with him.

Rev Chadwick declared the meeting closed at 12.45pm and the meeting ended with The Grace.

Locum-Tenen's Report

2025 has been a year of Interregnum or "in-betweeness" – in between the loving and fruitful ministry of Rev'd Sally Buckley and whatever and whoever comes next. In the wake of a loved minister's departure parishes often flag but I am heartened to say that the Parish of Denmark-Walpole has continued to come together to worship, study, socialise and serve the communities of which we are a part. This is due to the goodness of God and the level of commitment and competence of the people who have come to call this parish their home.

State of the Parish:

Strengths: our strengths are truly that we are learning to lean into God in our hard and uncertain seasons and that we are made up of faithful people who are committed to playing a range of vital roles, formal and informal, to take care of one another, our buildings, and our communities.

While not wanting to single people out for fear of missing folk out I want to acknowledge and thank our Wardens, Treasurer, Parish Councillors, Licensed Lay Ministers, musicians, readers, intercessors, welcomers, makers of morning tea and breakfast for the men who gather regularly, polishers of brass, arrangers of flowers and tenders of the gardens, and of course all concerned with the Mustard Seed Op Shop. And I especially want to acknowledge that we have been gifted with clergy who have Permission to Officiate who have shared the privilege and responsibility of proclaiming the gospel and the consecrating the sacraments of the church. Thank you Rev'd Sally Buckley and Rev'd Dr Bill Leadbetter. Of course, many of you have worn several hats including hats that do not have a specific title!

I also believe that part of our strength is that so many of our membership also belong to other organisations and groups and are thereby salt and light in the community including far beyond the church bounds. I want to acknowledge the ministry of Rev'd Robert Holland who, with Jennifer, regularly takes the gospel and the sacraments to the people of Bremer Bay and Jerremungup. I am humbly aware of some of you that pray and study with other Christian folk in our community and serve in wonderful and creative ways including musical and artistic events.

Vulnerability: the other side of our wonderful people is the amount of work and responsibility that rests on a relatively few persons which is an issue highlighted in this time of interregnum and the absence of a parish priest. Our age and health issues also limit what many of us feel able to offer.

We lost our beloved Chris Prickett in September and with Sally we grieve his absence and honour his life of service including in this parish in which he undertook so many roles, even after he was mostly house bound. Well done good and faithful servant.

Pastoral Highlights:

Sacramental: one of the joys of this part of the world is that we get to provide hospitality to so many visitors and this continues to be so.

It was a great relief to myself, as part time locum, and the LLM's when Rev'd Sally and Rev'd Bill joined the roster in August. Not only has it helped make sure that there are enough worship leaders to fill the roster but each has brought their gifts and complementary but different perspectives. I think Rev'd Sally's presence, after a polite seven month absence, has helped provide continuity for the parish. And having got to know Rev'd Bill and Margo as fellow worshippers and part time neighbours it has been a joy to have Rev'd Bill lead us and preach the gospel. And the parish has only been able to continue to worship weekly because of the dedication and giftedness of LLM's Harold Luxton in Walpole and Alison Kershaw in Denmark as both are licensed not only to lead but to also preach. And all our LLM's, readers, welcomers, musicians, intercessors are essential members of the team.

The dedication of all our LLM's has not only kept Sunday morning worship happening but regular evening worship and providing services at the Blue Wren Lodge.

Liturgical: Despite being in a time of interregnum we have been able to celebrate all the major festivals of the church and to continue to grow a small group of seekers on the edge of the church community, especially through the Twilight Meditations co-ordinated by Alison Kershaw. We were also able to have a Hymns of Hope service in Denmark as part of the Anglican broader church decision to explore Hope 25. Rev'd Sally Buckley at very short notice organised a well attended evening of Prayers for Peace after the Bondi mass shooting and presided and preached on the festival of St Francis. Rev'd Bill Leadbetter was able to take part in All Saints in the church and down by the river.

I have been taking services for 3 or 4 Sundays each month and other feast days such as Good Friday. I was also able to take the Blessing of the Emergency Services Fleet in Walpole, something Harold Luxton and I started 13 years ago. Unfortunately this turned out to be the location and time my knee problems made themselves known.



A Menora was lit at the Peace service held following the Bondi shootings.



All Souls community service by the river

Study: Several people gathered in Lent and then Advent and participated in studies I had written three years previously. These were wonderful occasions of sharing of views, understandings and question

Mission: by mission we mean everything that we do and say in the name of Christ. The Mission Secretary's report and that of the Treasurer indicates how much this parish is able to do financially to support mission at home, interstate, and internationally. The Mustard Seed itself is a wonderful mission among the volunteers and by the volunteers in to the community.

Mission is also how we look after each other as we age and struggle to remain independent and engaged. It is a sign of life and love that this last year has seen a number of busybees and home visits.

I also want to acknowledge the wonderful (if mysterious to me) mission that the Men's Breakfast Club has become. Many thanks to Nigel Dixon.

Broader Perspectives: Through Deanery, Synod and other networks within the Diocese we remain connected and contributing to the larger experience of church. I was able to be involved with the Lay Diocesan Retreat this year and also had a role with the Mentors of Ordinands.

On a Personal Note: I hope that my being able to be locum for the last year has helped contribute to a measure of stability while we wait for the good news of who our next parish priest will be. Unfortunately I have suffered a knee injury which is proving more complex and persistent than I had first imagined. It is now a matter

of Workers Compensation and treatment is still being decided. In the meantime I am able to do a little each week but unfortunately not the very things that you might most want a priest to be doing – such as leading services! I will be back with you as and when I can. It certainly highlights the need for the appointment of a permanent priest for everyone's sake! I will happily take up (a new) seat in the body of the church and just step forward occasionally as a spare pair of hands.

I ask for your prayers for the future of our church, the safe and speedy arrival of a new priest, and for rest and recovery for all of us who are struggling at this time.

Blessings,

Reverend Sue Lodge-Calvert

Wardens' Reports

Priest's Warden's Report: Tine Adams

This is my second year in my 3 year term as Warden, and I think my activities for the year have been divided roughly into

1. Support for our Locum Priest, Sue Lodge-Calvert.
2. Pastoral care for those in the parish who are in need
3. Support for the Op Shop- finances and banking, keeping supplies up to keep volunteers fed and watered.
4. Keeping an eye on the Church memorial garden, watering and pruning etc.
5. Administrative duties in rental of church for functions/ concerts.
6. Last but not least, looking for a new parish priest- so far not successfully.

None of these tasks have been in isolation. Other members of parish council and, those not on Parish council, have shared the load, be it keeping in touch with people by phone, sharing cups of tea or coffee, counting and banking Op Shop money, watering and pruning the gardens, and trying to find a new Parish priest. The whole thing seems to work because together we ARE the body of Christ in our community - the bit of leaven or yeast that percolates throughout the whole mixture.

I am looking forward to the next twelve months, providing support to those who need it, and hopefully transition to having a permanent priest, so that Rev Sue can return to a retired state.

Tine Adams, Priest's Warden

Warden's Report: Tom Sheard

Church Directions

"For surely I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope. When you call upon me and come and pray to me, I will hear you. When you search for me, you will find me; if you seek me with all your heart..." ~ Jeremiah 29:11-13

We are hoping and looking for a new priest to pick up from where our excellent predecessors have taken us. So, this has been an interregnum year while we look. We had four possible candidates to look at during the year, and although we came close to a successful outcome, the selection or acceptance process was unsuccessful in each case for a variety of reasons. Please pray us into 2026 on this matter.

Praise God for the fabulous locum ministry of Rev Sue Lodge-Calvert in 2025! We praise and thank Him too for the ministry of: Rev Bill Leadbetter and Rev Sally Buckley, Dr Alison Kershaw, and Harold Luxton. We continue on course, not as a struggling fellowship, but as a vibrant (mostly elderly!) bunch of Christians, thanks to them and through our growing commitment to the Lord and to one another.

Church Actions

Many events of the church in relation to our community happenings are contained elsewhere in this annual report, but I would especially like to comment on one experiment. The **rectory** was left intentionally unoccupied for a time because we were hoping for the new priest. Parish council proposed to help one of our parishioners who found himself in dire need of accommodation by temporarily offering the rectory. Unfortunately, property regulations and policies made this impossible. Our member was instead given another place to lay his head by kind hearted and generous people among us. Thank you.

I have continued to enjoy my rostered visits to **Blue Wren** in order to bring them extended communion. I have taken a page out of Sally Prickett's running of this event and regularly sing a verse from a hymn. My voice is not so musical as Sally's, but no one has asked me to stop, yet! The residents there may be faltering but they are kind and welcoming, as are the staff.

Nigel Dixon has done a great job of coordinating the Saturday **Men's Breakfast** gatherings. This initiative has been successful at including a more diverse group of men than only those who attend church on Sunday morning. Thanks Nigel!

Minor Works for 2025

- Completion of electrical work associated with the A/C units installed in the church and Mustard Seed by OBR (Ocean Beach Refrigeration)
- Installation of air curtains to the two external entrances of the Mustard Seed by KAPOW Electrical.
- Installation of illuminated **EXIT** signs within the church by Little River Electrical
- Installation of water filter for drinking water supply in Mustard Seed kitchen.
- Maintenance and repairs to septic system by Dave MacDonald Plumbing.

And as Jeremiah reminds us, when we search for God, with all our heart, when we call upon Him and pray to Him, He provides us a future filled with hope. Please pray and seek with me for God's plan for our future at St. Leonard's.

Tom Sheard, Warden

Warden's Report: Harold Luxton

From The Western End

St George's Walpole maintained a regular Sunday service throughout the year. Eighty percent of these services were led by lay ministry.

Morning Prayer: 29	Communion By Extension: 11	Eucharist: 10
Praise, Prayer & Proclamation: 3	Lessons and Carols: 1	Good Friday Meditation: 1

The buildings are in good condition and have been maintained. The grounds are reasonable. Future development may include some landscaping. During the year, three new electric wall heaters were installed and elevated comfort on closer days. The Walpole Society of Slimmers, which has some connection to church members, continued to meet each Tuesday. 2026 will be a special year. The first recorded service in the area was held on 26 May 1926, and Nursing Sister Jean Anderson and Deaconess Fleck were busy in the area during those early years from 1929 on. St George's Walpole was dedicated by the Bishop of Bunbury on 5 June 1956

Harold Luxton, Warden

St Leonard's Seating Sub-Committee Report

The faculty to replace the pews at St Leonard's was received in May after the consultation process last year. (Please refer to the previous Annual Report on the church website for details)

After adding a quantity of seating the revised total is \$165,000. A deposit was paid which enabled our furniture maker – Allan Gledson of Frenchman Bay Woodworks to source a stock of blackbutt timber. A fundraising account was established and as of 31 December stood at \$7,787.

We are now currently at the design phase and a prototype for the chairs and short pews is being developed for us to try. Once the design is finalised it will take another two months or so for the seating to be made.

We are still considering what to do with the old pews – perhaps reusing the timber. Bev McGuinness of the Denmark Historical Society has requested a pew for the Denmark Museum.

Alison Kershaw
Chair, St Leonard's Seating Sub-Committee

Health & Safety Report

We started the year handling an incident, which occurred in late December of 2025. The incident concerned a vollie who was burnt whilst making plunger coffee. By all reports she has made a full recovery, largely due to the prompt response of another vollie (a retired nurse) who was on duty at the time and provided the correct first aid and ran her to the Denmark hospital. To ensure that others don't get injured in this way a procedure for using the coffee plungers has been developed, instructions printed on display and training provided. Everyone using the plungers either op shop workers or parish members making morning tea, have been trained. New volunteers and parish members that go roster for morning tea etc are provided with training.

There have been several incidents of stealing in the Mustard Seed. Security cameras have been installed Signs have been installed drawing attention to the cameras to try to dissuade stealing and reports given to the police where the incident is serious.

The Diocese have instructed a Risk Register be put in place for Op Shops along with other workplace safety paperwork for MS volunteers to be made aware of, all of which has been done.

Signage regarding abusive and aggressive behaviour have been installed.

This year St Georges and St Leonards have been fitted with illuminated exit signs to make them compliant with regulations, for which we thank the wardens.

A number of congregation members and Op Shop volunteers have undertaken First Aid Training.

Bev Dixon: WHS contact person. (WHSCP)

Safe Church Report

All Safe Church requirements and training are up to date as at 31.12.2025.

This year we were requested by the Diocese to have various items put in place or issued such as A) a Risk Register in place in accordance with the AIRS Risk Management Pack for Op Shops. This has been done and is in a grey folder in the committee room of the church hall (the MS shop). And B) A Health and Safety Induction Checklist for new volunteers which is now part of the induction process.

We have benefitted on several occasions from having the security cameras in place. There were no written Incident Reports made this year.

Sally Prickett: Safe Church Contact Person (SCCP)

Mission Secretary's Report

Mission Secretary, Jan Hill sorted incoming requests and made suggestions for our giving programme in 2025 which are listed below.

Mission Giving and Collections 2025

Provider	Donation
Ang Relief & Develop Fund Aus	6,400
Anglican Board of Missions	2,268
Ministry Support Fund (Bunbury)	1,800
Médecins Sans Frontières	1,500
Anglicare WA	1,500
Act For Peace	1,200
Christmas Bowl	1,198
Melanoma Institute for Research	1,000
Wheelchairs For Kids	999
St Barts	900
Mission to Seafarers Albany	750
Mission to Seafarers Bunbury	750
Bush Church Aid	700
Denmark Primary School	600
Denmark Senior High School	500
Kapsabet Diocese (Bunbury Office)	500
Lay Retreat Support	160
Mission Giving and Collections	22,725

In addition \$3,600 from Boniface Care for **Emergency Relief** was disbursed through the Denmark Community Resource Centre.

Social Secretary's Report

We started the year in May with collecting Chrysanthemums for Mother's Day and having Mothers and Grandmothers to receive them at Morning Tea after church.

In August was our Parishioners Luncheon in the meeting room and with good attendance and plenty of social fellowship.

Next was our Parishioners Christmas Luncheon held also in the meeting room. Lots of food and merriment especially while we were enjoying the Secret Santa part of the afternoon.

I hope each parishioner has received their birthday card it is a special day for them and will continue through 2026.

Thank you for allowing me the chance to be Social Secretary I have thoroughly enjoyed it and look forward to organising 2026 activities.

Thanking you

Alison Caporn, Social Secretary



Easter Day St Leonard's

Ongoing thanks to Judy Wiseman and Marion Nelson
for their artful arrangements in every season.



2025 was our eighteenth year of operation and once again another record breaking year was achieved with a turnover of \$7, 110 more than our best, last year! You may not know that for Work Health & Safety and Safe Church regulations we need 2-6 volunteers on duty on Mondays, 4 on roster each day Tuesday to Friday, and 2 on roster on Saturdays. Currently we have a wonderful team of 45 volunteers made up of 11 parishioners and 34 community members all of whom give their time, hard work, and care for each other, resulting in good news and practical/financial help for our fellow human beings, not just locally but out beyond Australia to many overseas destinations in desperate need.

It isn't always a pleasant and satisfying day of volunteering in the Mustard Seed when printed signs for donors not to leave electrical, and other items that need testing are ignored. Some dump dirty or damaged clothing, cracked/chipped china and glassware and piles of old magazines. Then there are people who "rat" through donations outside the shop leaving a soul destroying mess for the vollies to clear up even before they begin their 3 hour shift.

Having said that, it is through donations, after all, that an Op Shop exists. It is so pleasant when a donor asks if we take one thing or another then takes away that which we are unable to accept. As the population of Denmark and tourists increase, so do our donations which some days are overwhelming. However we are still able to support (by sharing our excess) the ECO friendly system that operates out of Albany and other charities as well as the Denmark Tip Shop. This allows us to give thought and care of our planet through saving more than 7 tons a year of landfill.

Through their work, and commitment to the Mustard Seed the volunteers enabled the parish to make many donations regularly throughout 2025, which are detailed in this Annual Report. Going forward for our lovely 125 year old St. Leonard's Church, the Mustard Seed has enabled us to finally commit to improving the seating arrangements, making them safer, more comfortable and better arranged for concerts etc.

A huge thank you to those dear Volunteers, the donors, the shoppers and those who pop in for company. It is working together that we can achieve so much for others.

Sally Prickett
Marianne Peyer
Michell Davis
Mustard Seed Management



Thankyou Lunch for Mustard Seed Vollies held in May

Synod Representatives' Report

The Synod this year was held in Albany for the first time in eleven years, at Living Waters.

They went to enormous trouble to stage the event, purchasing a very large Marquee and a lot of the programme was held inside this. It required a lot of arranging and re-arranging of the furniture as well as changing the PA system around to accommodate the many different set ups that were needed over the two days. The catering was also supplied and arranged by the Living Waters personnel and was spot on. They had gone to extreme lengths to ensure everything ran without any problems. The logistics were incredible.

The Synod sent a message to the newly elected Archbishop of Canterbury Designate, Dame Sarah Mullally, asking God's wisdom, grace and guidance for her leadership and ministry in the years ahead. A motion was passed requesting the Bishop invite Bishop Sarah Mullally to visit the Diocese should she ever visit Australia. We wrote to Dame Sarah, currently the Bishop of London, and received a very favourable reply.

Bishop in Council and Trustees reports were read out by the Diocesan Secretary. The Principals of the various Schools in the Diocese gave interesting reports which were very positive and enlightened those present to their plans going forward.

The business side of the Synod dealt with various legislation that needed to be tidied up and fall in line with other Dioceses around the state. Nominations were announced on Friday, and voting was held on Saturday.

Rev. Nick Freeland gave a very comprehensive report on Saturday. A lot more work has been done to help keep the Diocese financial, but income is not keeping up with expenditure. Monies have been transferred from reserves in July and October to meet payroll obligations. Reliable past income streams have reduced or dried up.

Cashflow problems are a result of centralised cost not matched by growth in assessment income. Properties have been returned to the Diocese resulting in increased costs with no income. Redress and litigation payments and associated legal costs borne centrally. The Trustees are monitoring closely and working to come to grips with the causes. Addressing them started in FY 2025 and is ongoing. The Trustees will keep the parishes informed of any changes that might affect them.

There is a proposal to increase of 1% (equivalent to \$41,866) to 15% of the FY 2024/25 Assessable income effective 1 January 2026. Updated guidelines are being issued this year to help parishes complete their financial returns and report in a consistent way.

If you wish more information about the finances of the Diocese please speak to me about this.

This year the diocese held post-Synod "Hubs" in four locations. These were for Clergy, Licensed Lay Ministers, Wardens, Treasurers, Secretaries, Safe Church Contacts, Parish Council members and anyone else who was able to come. They were in different locations from usual and people were welcome to attend based on which location was closest to you, or on a date that worked for you. The content of these Hub meetings was for listening to parishes and our Anglican communities, working on the new Vision and Strategic plan, building sustainable ministry, seeing/advising on the new Returns, and updating about Work, Health and Safety and Insurance issues.

Bev Dixon

Alison Kenworthy (Synod Reps)

Insurance

Insurance Cover 2025-2026

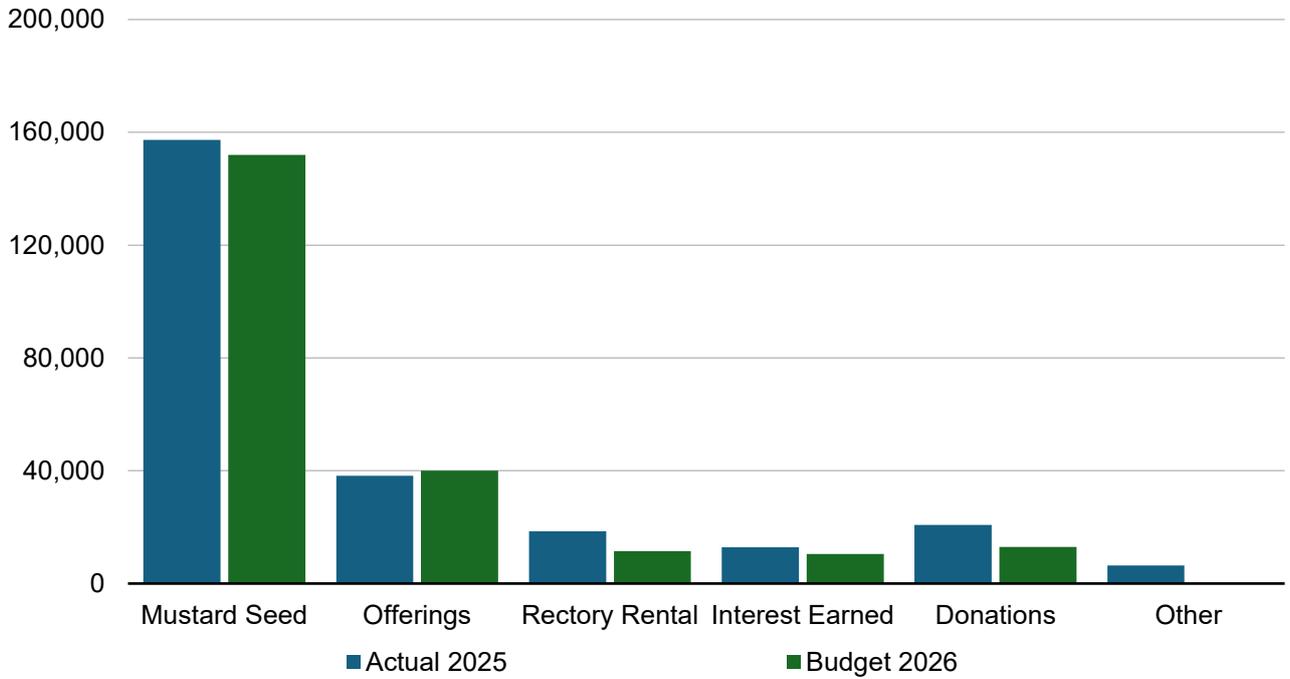
Category	Buildings	Content	Total
Public and Umbrella Liability			50 million
Management Liability			Yes
Stallholders Liability			Yes
Voluntary Workers Personal Accident			2 million
St Leonard's Church Denmark	550,000	150,000	700,000
St Leonard's Hall Denmark	650,000	30,000	680,000
Rectory Denmark	653,750	25,620	679,370
St George's Church Walpole	460,500	15,000	475,500
St George's Toilets Walpole	20,000		20,000

Treasurer's Report

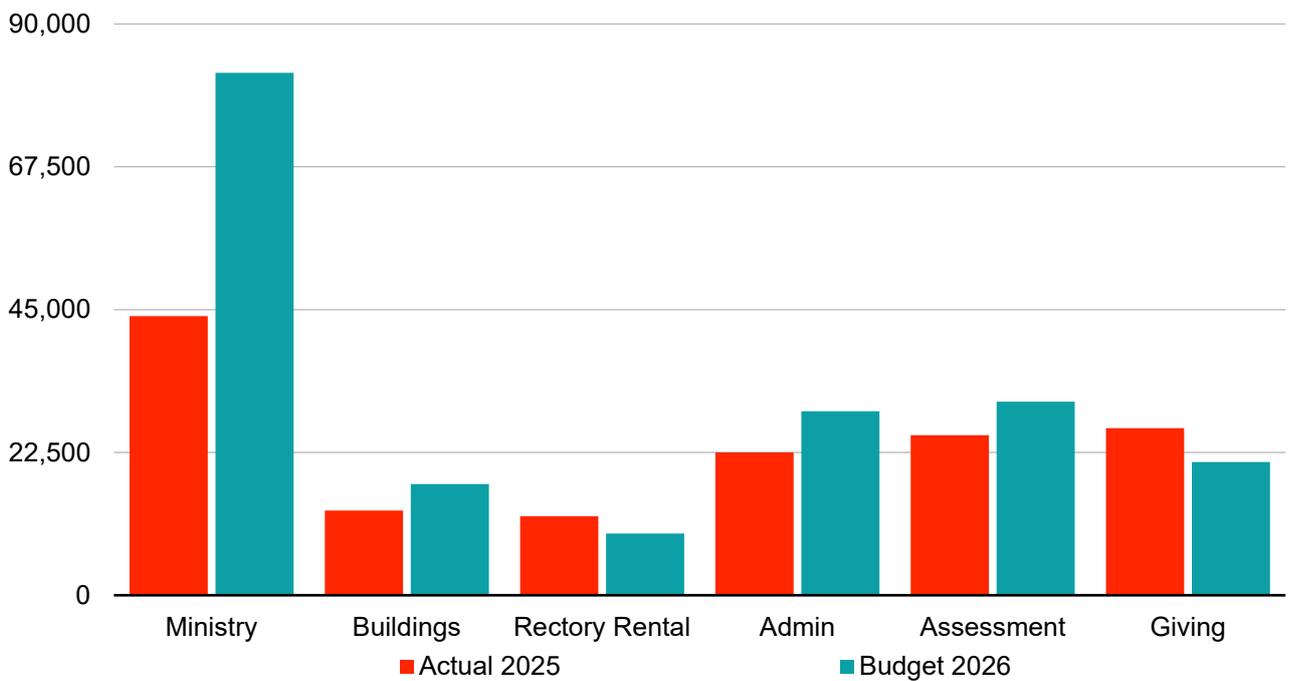
Audit

Auditors are appointed by the Annual Meeting of Parishioners (AMP) upon recommendation by the Parish Council. In response to changes in Audit Requirements stipulated by Bunbury Diocesan Trustees, the AMP in February 2025 resolved that: "Parish Council seeks and appoints a firm of accountants in Albany to audit the Parish accounts". Macleod Corporation Pty Ltd was appointed and their Independent Audit Report is provided separately

Income



Expenditure

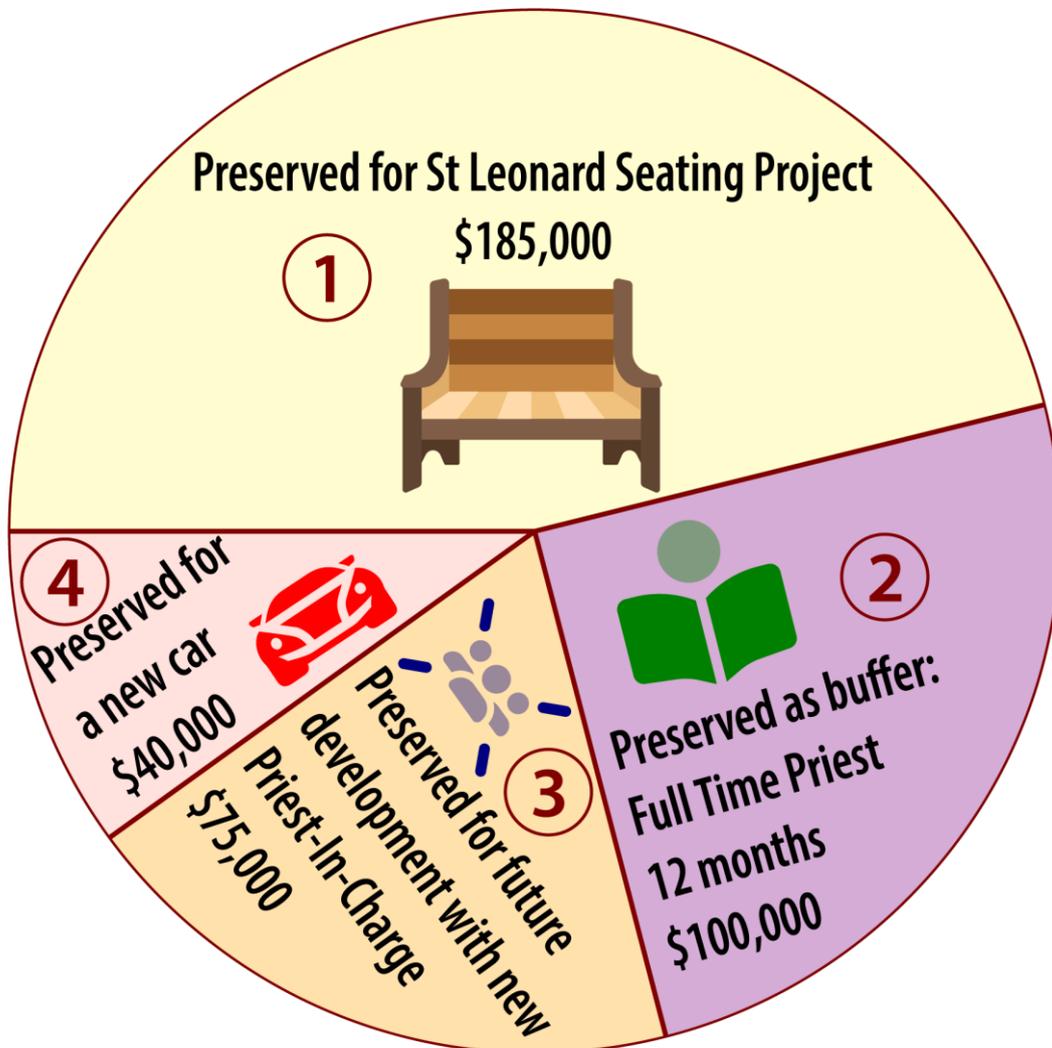


Budget 2026

A significant difference between the 2025 income and expenditure and the 2026 budget is that the budget assumes a full-time Priest-in-Charge will be appointed by July 2026, with a corresponding increase in stipend and a loss of Rectory rental income.

Capital Works

At the last AMP Parish Council was requested to consider the accumulation of funds and agreed:



Accumulated Funds 30 March 2025 ≈ \$400,000

The accumulated funds on 31 December 2026 have grown to \$473,252. A final St Leonard's Seating payment of \$70,000 is anticipated in the second quarter of this year. This will leave a balance of \$400,000. Some of this may be used to purchase a Parish Motor Vehicle, development with a new Priest-in-Charge and serve as a buffer against the true cost of a full-time priest. Other Capital Works may be considered by Parish Council.

Harold W S Luxton
Warden Treasurer

Parish Council from AMP Feb 2025 – AMP 2026

Meeting Chair: Revd Sue Lodge-Calvert

Elected Councillors: Alison Caporn, Bev Dixon, Sarah Garland, Jan Hill

Priest's Appointments to Parish Council: Marion Jamison, Alison Kershaw

Elected Wardens: Harold Luxton, Tom Sheard

Priest's Appointment of Warden: Tine Adams

Treasurer: Harold Luxton; **Secretary** Marion Jamison

Minutes Secretary: Marion Jamison

Mission Secretary Jan Hill

Social Secretary: Alison Caporn

PC met 10 times since the 2024 AMP (the Feb meeting was too late for inclusion here)

Resolutions of Parish Council from February 2025 – January 2026

Out of Session motion by email 21st February 2025

1. Tom Sheard moved *that Parish Council accept the quote from OBR group to purchase air curtains and complete the installation.*

Seconded by Marion Jamison. Carried.

At the meeting held on 6th March 2025

2. Tom Sheard moved *that the minutes of the meeting held on 23rd January 2025 be accepted.* Seconded by Tine Adams. Carried.

3. Jan Hill moved *that the correspondence inwards be received and the correspondence outward be endorsed.* Seconded by Tine Adams. Carried.

4. Harold Luxton moved *that the payments listed in Appendix 1, paid between 24 January 2025 and 28 February 2025, vouchers 2657, 2715, 5509, 5510 and 5605 to 5639, totalling \$18,134-75, are verified, and that the Treasurer's Report is received.*

Seconded by Tine Adams. Carried.

5. Tine Adams moved *that Harold Luxton contact an Albany curtain shop to get them to provide a quote for new stage curtains.* Seconded by Harold Luxton. Carried.

6. Jan Hill moved *that the Parish donate \$2000 to ARDFA for the Sudan crisis.* Seconded by Alison Kershaw. Carried.

7. Tine Adams moved *that letters of thanks be sent to Jane James and Jan Pattinson for all their work on Parish Council.* Seconded by Tom Sheard. Carried.

Out of Session motion by email 2nd April 2025

8. Tine Adams moved - *that St Leonard's Church host a "thank you" function for the Op Shop Volunteers on the afternoon of Monday 5th May, staffed and catered for by people who are not Op Shop volunteers.*

Seconded by Marion Jamison. Carried.

At the meeting held on 1st May 2025

9. Harold Luxton moved *that the minutes of the meeting held on Thursday 6th March be accepted.* Seconded Alison Caporn. Carried

10. Tine Adams moved *that the correspondence inwards be received and the correspondence outward be endorsed*. Seconded by Alison Kershaw. Carried.

11. Bev Dixon moved *that Parish Council accepts the financial position as outlined in the financial report*. Seconded by Jan Hill. Carried.

12. Tine Adams moved *that Parish Council verifies the payments made as outlined in the financial report*. Seconded by Sarah Garland. Carried.

13. Alison Kershaw moved *that Parish Council agree to the accumulated Fund use plan as outlined by Harold Luxton*. Seconded by Alison Caporn. Carried.

14. Tine Adams moved *that the Emergency Relief Program through the Diocese and Lotteries West be continued in its current form- ie feedback numbers only without further details of recipients*. Seconded by Sarah Garland. Carried.

15. Harold Luxton moved *that he will write to the Diocesan Trustees that the St Leonard's Seating Fund will be established, and that we will call for donations, and request that no assessment will be paid on this*. Seconded by Sarah Garland. Carried.

16. Jan Hill moved *that \$2000 be given via ARDFA to support Queensland flood Victims*. Seconded by Alison Kershaw. Carried.

17. Harold Luxton moved *that up to \$500 be made available to donate to Denmark High School to assist needy students to be able to take part in a school trip to Canberra*. Seconded by Sarah Garland. Carried.

18. Sue Lodge-Calvert moved *that up to \$300 be offered to and administered by the Diocese to assist someone who would otherwise be unable to attend, to attend the lay retreat in August 2025*. Seconded by Bev Dixon. Carried.

Out of Session motions

By email 15th May 2025

19. Harold Luxton moved *that the estimate from Wyadup Electrics (Richard Williams) for strip heaters in St George's Church and kitchen be accepted and that we proceed with the work*". Seconded by Tine Adams. Carried.

By email 2nd June 2025

20. Alison Kershaw moved *that Parish Council accept quote P 1224 rev1 (19.25.25) from Frenchman Bay Woodworks for the provision of blackbutt seating for St Leonard's at a total cost of \$164,995 and the payment of 25% upon placement of the order*. Seconded by the St Leonard's Seating Sub-Committee. Carried.

By email 4th June 2025

21. Harold Luxton moved *that the Parish increases the Term Investment by \$20,000 on maturity*. Seconded by Tine Adams. Carried

At the meeting held on 26th June 2025

22. Alison Kershaw moved *that the minutes of the meeting held on 1st May 2025 be accepted*. Seconded by Bev Dixon and carried unanimously.

23. Harold Luxton moved *that the correspondence inwards be received and the correspondence outward be endorsed*. Seconded by Tine Adams. Carried.

24. Harold Luxton moved

- that Parish Council notes the new revised budget estimate for the remainder of the year
- that Parish Council agrees to ask Ray White to lease the Rectory for another six months at \$480 per week
- That Parish Council verifies the payments which have been made since the last Parish Council meeting, totalling \$67,804.14.

Seconded by Tine Adams. Carried.

25. Tine Adams moved that

- \$500 be donated to Denmark High School for its Emergency Fund for needy students
- \$300 for each of the next two terms be donated to Denmark Primary School for its Breakfast Club
- \$500 be donated to Anglicare WA
- \$500 to the Mission to Seafarers Albany
- \$500 to the Mission to Seafarers Bunbury, both in recognition of Sea Sunday in July

Seconded by Tom Sheard. Carried.

At the meeting held on 7th August 2025

26. Harold Luxton moved that the minutes of the meeting held on 26th June 2025 be accepted.

Seconded by Alison Kershaw and carried unanimously.

27. Tine Adams moved that the correspondence inwards be received and the correspondence outward be endorsed. Seconded by Jan Hill. Carried.

28. Harold Luxton moved that Parish Council accept the Treasurer's Report and that the list of payments be verified. Seconded by Tine Adams. Carried.

29. Tine Adams moved that Parish Council ask Tom Sheard to get a quote for a termite inspection of the three buildings in Denmark and two in Walpole. Seconded by Harold Luxton. Carried.

30. Tine Adams moved that a water filter kit is to be purchased and installed in the kitchen. Seconded by Harold Luxton. Carried.

31. Jan Hill moved

- that \$700 be given to Bush Church Aid
- that \$700 be given to Medicins sans Frontiers
- that \$700 be given to ABM specifically for The Martyrs Gift, commemorating the twelve Anglican Martyrs who lost their lives during the Japanese invasion of New Guinea in 1942 and 1943
- that \$160 be donated to allow someone unable to afford the fees to go to the Lay Retreat

Seconded by Alison Caporn. Carried.

32. Harold Luxton therefore moved that, with regard to the church's EFTPOS account with Westpac, the following nominee members, Christopher Richard Prickett, Alison Kershaw and Judith Ross be removed from the account and that the following new nominee members, Harold WS Luxton (Treasurer) and Tine Adams (Warden) be added to the account. I confirm that Harold WS Luxton and Tine Adams are already signatories to this account.

Seconded by Alison Caporn. Carried.

33. Tine Adams moved that we support the use of St Leonard's Church as a venue for "The Quiet Space" to be run on selected Saturday afternoons. Seconded by Jan Hill. Carried.

34. Harold Luxton moved that the minutes of the meeting held on 7th August 2025 be accepted.

Seconded by Tine Adams and carried unanimously.

35. Alison Caporn moved *that the correspondence inwards be received and the correspondence outward be endorsed*. Seconded by Jan Hill. Carried.

36. Harold Luxton moved *that Parish Council accept and note the Treasurer's Report and that the list of payments be verified*. Seconded by Sarah Garland. Carried.

37. Jan Hill moved

- *that \$1000 be given to the Bunbury Diocese Foundation for Ministry Fund*
- *that \$1000 be given to the Melanoma Institute for Research*
- *That \$300 be given to Denmark Primary School for their breakfast program*

Seconded by Alison Caporn. Carried.

38. Tom Sheard moved *that the reports be accepted*. Seconded by Sarah Garland. Carried.

Out of Session Motions

By email 5th October 2025

39. Tine Adams moved *that the Parish purchase the Roland digital piano/organ LX6DR from Australian Piano Warehouse in Perth at a cost of \$6499 + \$220 freight and that the Parish secure this purchase by paying a deposit of 10% ASAP*.

Seconded by Marion Jamison. Carried.

At the meeting held on 6th November 2025

40. Harold Luxton moved *that the minutes of the meeting held on 18th September 2025 be accepted*.

Seconded by Alison Caporn and carried unanimously.

41. Tom Sheard moved *that the correspondence inwards be received and the correspondence outward be endorsed*. Seconded by Jan Hill. Carried.

42. Harold Luxton moved *that Parish Council verify the list of payments (vouchers 5778 - 5808)*. Seconded by Alison Caporn. Carried.

43. Harold Luxton moved *that Parish Council accept and note the Treasurer's Report*. Seconded by Alison Kershaw. Carried.

44. Harold Luxton moved *that the Parish makes an ex gratia payment to Tom to compensate for the loss of his tools*. Seconded by Marion Jamison. Carried.

45. Jan Hill moved *that \$1500 be given to ARDFA to cover half the cost of providing a water tank to Vanuatu, and that, locally, \$500 be given to St Bart's to be used as required*. Seconded by Sarah Garland. Carried.

At the meeting held on 8th December 2025

46. Alison Kershaw moved *that the minutes of the meeting held on the 6th November 2025 be accepted as a true and correct record*. Seconded Harold Luxton. Carried.

47. Tine Adams moved *that the correspondence inwards be received and the correspondence outwards be endorsed*. Seconded by Tom Sheard. Carried.

48. Harold Luxton moved *that the budget as presented in Appendix 1 be approved, subject to variation in the Diocesan assessment*. Seconded by Alison Kershaw. Carried.

49. Harold Luxton moved *that we roll over the entire term deposit, add \$20,000 from the Cash Management account and invest this for 3 months.* Seconded by Jan Hill. Carried.
50. Harold Luxton moved *that Parish Council verifies the accounts listed and paid in November.* Seconded by Tom Sheard. Carried.
51. Harold Luxton moved *that his report be received.* Seconded by Alison Kershaw. Carried.
52. Harold Luxton moved *that the church pay 50% of the cost of First Aid training, or the full cost if requested.* Seconded by Sarah Garland. Carried.
53. Jan Hill moved *that the Parish donate \$1000 to Anglicare, specifically to the Housing Support Team in Albany, and \$600 to the Ministry Support Fund.* Seconded by Tine Adams. Carried.
54. Rev Sue moved *that she explore with IGA as to whether the Parish can buy \$25 vouchers to the value of \$500 to give to those in need and be given pre-approval to buy them if possible.* Seconded by Sarah Garland. Carried.
55. Alison Kershaw moved *that Parish Council contacts the Parochial Nominations Board and requests that the word negotiable is added both to the advertisement and to the link on the website.* Seconded by Tine Adams. Carried.

At the meeting held on 8th January 2026

56. Alison Caporn moved *that the minutes of the meeting held on 4th December 2025 be accepted as a true and correct record.* Seconded by Bev Dixon. Carried.
57. Tom Sheard moved *that the correspondence inwards be received and the correspondence outwards be endorsed.* Seconded by Bev Dixon. Carried.
58. Tine Adams moved *that the Unaudited Statement of Financial Position at 31 December 2025 on page 1; and the Unaudited Statement of Income and Expenditure for 12 months to 31 December 2025 on pages 2 and 3, showing continued extensive reliance on the Mustard Seed Op Shop Revenue, a 16% drop in Offertory and 30% increase in Diocesan Assessment and other increased costs are noted.* Seconded by Alison Caporn. Carried.
59. Tine Adams moved *that the 2026 Budget, summarised on pages 2 to 5, is endorsed and submitted to the Annual Meeting of Parishioners for approval.* Seconded by Alison Caporn. Carried.
60. Marion Jamison moved *that the payments, transactions 3380 and 3446 and 5830 to 5856, listed on the following pages 15 to 17, and totalling \$13,901.33 are verified.* Seconded by Alison Caporn. Carried.
61. Tine Adams moved *that Parish Council approves an event to say thank you to the Mustard Seed volunteers for their superb efforts and that Bev Sheard is asked to coordinate this event.* Seconded by Bev Dixon. Carried.
62. Jan Hill moved *that the reports be accepted.* Seconded by Bev Dixon. Carried.
63. Bev Dixon moved *that we investigate the possibility of a Structural Engineer examining the building.* Seconded by Tom Sheard. Carried.
64. Tine Adams moved *that Parish Council has considered the document "Being Together" and is of the view that it is not relevant to the Mustard Seed Op Shop".* Seconded by Bev Dixon. Carried.



ANGLICAN
PARISH OF
DENMARK
& WALPOLE

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St Leonard's: cnr Mitchell & Strickland, Denmark
St George's: cnr Vista & Pier, Walpole

Locum Tenens: Revd Sue Lodge-Calvert (p/t Sat-Mon)

Licensed Lay Ministers: Harold Luxton, Alison Kershaw, Sally Prickett, Jane James, Tom Sheard

Wardens: Tine Adams, Harold Luxton, Tom Sheard

*We endeavour to be an expression of God's love
in the community*