

**Resolutions of the Parish Council of the
Anglican Parish of Denmark-Walpole passed in 2021**

At the meeting held on 11 March 2021

1. Judy Ross moved that the Minutes of the previous meeting held on 14 January 2021, be accepted as written. Seconded by Sally Prickett. Carried.
2. Chris Prickett moved that PC authorise up to \$600, in addition to the \$300 already spent, for the cost of coating the hall decking. Seconded by Harold Luxton. Carried.
3. Chris Prickett moved that recommendations of the Sub-Committee (to refurbish the Meeting Room, to replace, repair or modify the church pews, and to retain the completion of the full hall extension program as an aspirational goal) be accepted by PC. Harold Luxton seconded the motion, noting that a Faculty will be needed for the pews. Carried.
4. Sally Prickett noted that volunteers at the Mustard Seed are wanting to know how funds raised in the Op Shop are currently being disbursed. Sally moved that —
 - i. \$1,000 be donated to the Lord Mayor's Distress Relief Fund Wooroloo and Hills Bushfire 2021 Appeal,
 - ii. \$200 be given to Wheelchairs fo Kids, and
 - iii. \$400 be given to YouthCare.Seconded by Jane James. Carried.
5. The Treasurer moved that the expenses for the period 1 January 2021 to 8 March 2021 (vouchers 6938 to 7000), listed at Annex A of the Treasurer's Report, be approved. Seconded by Harold Luxton. Carried.
6. The Treasurer, noting that the parish operates two bank accounts with the Anglican Community Fund, moved that the following persons be **removed** from the list of authorised signatories:
 - ACF Current Account (BSB 706 001; a/c 3000 4673): Alison Jean Kershaw and Alison Leigh Kenworthy.
 - ACF Cash Management Account (BSB 706 001; a/c 3000 4674): Alison Jean Kershaw and Alison Leigh Kenworthy.Seconded: Harold Luxton. Carried.
7. The Treasurer moved that the following persons be **added** to the list of authorised signatories and that Christopher Richard Prickett and Judith Anne Ross **remain** as signatories on the following accounts:
 - ACF Current Account (BSB 706 001; a/c 3000 4673): Harold William Stephen Luxton and Thomas John Sheard.
 - ACF Cash Management Account (BSB 706 001; a/c 3000 4674): Harold William Stephen Luxton and Thomas John SheardSeconded: Alison Kershaw. Carried.
8. The Treasurer, noting that the parish may make 'bulk' electronic payments and transfers of up to \$10,000 at any one time from the above accounts with the authorisation of any two signatories, moved that:
 - Alison Jean Kershaw and Alison Leigh Kenworthy be removed as authorised signatories.
 - Harold William Stephen Luxton and Thomas John Sheard be added as authorised signatories.
 - Christopher Richard Prickett and Judith Anne Ross remain as authorised signatories.Seconded: Sally Prickett. Carried.

9. The Treasurer moved that, in the event the Treasurer is unavailable for a prolonged period due to absence or incapacitation, Harold Luxton be appointed as an interim treasurer, until a permanent replacement is nominated. Seconded by Judy Ross. Carried.
10. Chris Prickett moved that PC authorise—
 - i. payment of the invoice from Walpole Hardware for \$344.31 attached to Harold Luxton's Report, and
 - ii. further expenditure of up to \$1,200 to complete the painting of St George's exterior.
 Seconded by Harold Luxton. Carried.
11. Jane James moved that all reports be accepted. Seconded by Alison Kershaw. Carried.
12. Harold Luxton moved that Chris Prickett be appointed as Treasurer. Seconded by Tom Sheard. Carried.
13. Sally Prickett moved that Margie Bramston be appointed as Secretary. Seconded by Judy Ross. Carried.
14. Chris Prickett moved that Jane James be appointed as Mission Secretary. Seconded by Judy Ross. Carried.
15. Alison Kershaw moved that the parish act as sponsor to the Festival of Voice 2021 by offering the church as a venue to appropriate acts. Seconded by Margie Bramston. Carried.

At the meeting held on 22 April 2021

16. Sally Prickett moved that the Minutes of the previous meeting held on 11 March 2021, be accepted as written. Seconded by Alison Kershaw. Carried.
17. Chris Prickett moved that PC approve the purchase of two seasoned jarrah posts for the noticeboard, at approximately \$500, and that the posts would be unpainted. Seconded by Judy Ross. Carried.
18. Chris Prickett moved that Tom Sheard should consult with a cabinet maker about the construction of the notice board and doors. Seconded by Alison Kershaw. Carried.
19. The Treasurer moved that expenses for the period 9 March to 19 April 2021 (vouchers 7001 to 7043) listed at Annex A of the Treasurer's Report, be approved. Seconded by Sally Prickett. Carried.
20. The Treasurer moved that up to \$1,600 be expended on Mission giving for the period Mar/Apr 2021. Seconded by Judy Ross. Carried.
21. The Mission Secretary moved that PC donate to —
 - i. Lord Mayor's Distress Relief Fund Tropical Cyclone Seroja Appeal [BSB: 306-188 Account 0347404]: \$1,000
 - ii. The Denmark Community Foundation: The Denmark Homeless Fund: \$400
 - iii. ABM Lenten Appeal: \$200
 Seconded by Chris Prickett. Carried.
22. Alison Kershaw moved that the reports presented to PC be accepted. Seconded by Sally Prickett. Carried.

Out of Session Motion by email on 5 May 2021

23. Sally Prickett moved that the Parish provide the interval catering for Denmark Village Theatre (DVT) Winter Warmer performances on Friday 25th June 7pm, Saturday 26th June 7pm, and Sunday 27th June 2pm to raise funds for HEF.

At the meeting held on 3 June 2021

24. Harold Luxton moved that the Minutes of the previous meeting held on 22 April 2021, be accepted as written. Seconded by Sally Prickett. Carried.
25. Judy Ross moved that the inward and outward correspondence be endorsed. Seconded by Sally Prickett. Carried.
26. The Treasurer moved that expenses for the period 20 April to 25 May 2021 (vouchers 7044 to 7070) listed at Annex A of the Treasurer's Report, be approved. Seconded by Tom Sheard. Carried.
27. The Treasurer moved that up to \$1,600 be expended on Mission giving for the period Apr/May 2021. Seconded by Alison Kershaw. Carried.
28. Harold Luxton moved that up to \$200 be allocated for gardening work if required in Walpole (using Aaron Matthews). Seconded by Christ Prickett. Carried.
29. Harold Luxton moved that \$300 be allocated to upgraded the outside switch board of St George's with a transfer switch to enable a 240 volt battery or generator to be attached to provide alternative power supply. Seconded by Alison Kershaw. Carried.
30. Harold Luxton moved that \$115 be allocated to advertise the visit of Bishop Ian Coutts in a half page colour advertisement in the Walpole Weekly. Seconded by Judy Ross. Carried.
31. Harold Luxton moved that PC donate to —
- i. The Denmark Community Foundation - The Denmark Homeless Fund: \$1,000
 - ii. BlazeAid support for Cyclone Seroja: \$600
- Seconded by Sally Prickett. Carried.
32. Parishioners and MS Volunteers will be asked to support this venture through the pew sheet.
Seconded by Victoria Castiglione. Carried.
[DVT has revised the dates for the performances to Friday 2nd July 7pm, Saturday 3rd July 7pm, and Sunday 4th July 2pm.]

By out of session motion dated 4 June 2021

33. Judy Ross moved that we accept Ocean Beach Plumbing's quote to replace both toilets in the Rectory for the quoted \$528.00. Seconded by Chris Prickett. Carried

By out of session motion dated 25 June 2021

34. Chris Prickett moved an out of session motion that the attached Faculty to repair and modify an unsafe church pew be forwarded to the Diocese as soon as possible. Seconded by Tom Sheard.

At the meeting held on 15 July 2021

35. Sally Prickett moved that the Minutes of the previous meeting held on 3 June 2021, be accepted as written. Seconded by Chris Prickett. Carried.
36. Judy Ross moved that we hire the hall kitchen to the senior school at the end of July so they can serve wine for the event at civic centre. Seconded by Victoria Castiglione. Carried.
37. Chris Prickett moved that PC agree to purchase 3 fireproof document bags at an approximate cost of \$96 to \$100 each to store archived documents in compliance with Diocesan requirements. Seconded by Judy Ross. Carried.
38. Harold moved that he be authorised to discuss erecting a memorial plaque for the Mission Sisters with the Walpole Historical Society. Seconded by Sally Prickett. Carried.
39. Chris Prickett moved that PC donate to the Mission to Seafarers, \$1,000 that will include the special collections on Seafarer's Sunday, and that Diocese be asked to contribute 50% to the Bunbury Mission and 50% to the Albany Mission. Seconded by Margie Bramston. Carried.
40. Chris Prickett moved that PC donate \$600 to the Anglican Board of Mission to be allocated for alleviation of Third World poverty as overseas aid. Seconded by Jane James. Carried.
41. Judy Ross moved that the Reports presented to PC be accepted. Seconded by Chris Prickett, Carried.
42. Sally Prickett moved that she be authorised to purchase for the Mustard Seed two adjustable clothes racks from Statewide Racking Albany at a cost of \$110 each inclusive of GST. Seconded by Margie Bramston. Carried.
43. Judy Ross moved that she be authorised to purchase two coffee plungers for the hall kitchen. Seconded by Chris Prickett. Carried.
44. Tom Sheard moved that the parish purchase a sturdy high ladder up to the value of \$500. Seconded by Jane James. Carried.
45. Harold Luxton moved that the parish make a contribution of \$210 towards the farewell gift for Steve Biggar, being \$10 for each year of his service as Diocesan Registrar. Seconded by Chris Prickett. Carried.

By out of session motion dated 20 August 2021

46. By email dated 20 August 2021, Judy Ross moved that Parish Council accept the quote of \$318.75 from Totally Chilled Electrical Refrigeration Airconditioning to replace the transformer and light globes in St Leonard's church. The motion was agreed by emails received from the majority of Parish Council.

At the meeting held on 26 August 2021

47. Sally Prickett moved that the Minutes of the previous meeting held on 15 July 2021, be accepted as written. Seconded by Chris Prickett. Carried.
48. The Treasurer moved that expenses for the period 14 July to 18 August 2021 (vouchers 7100 to 7134) listed at Annex A of the Treasurer's Report, be approved. Seconded by Jane James. Carried.
49. The Treasurer moved that up to \$1,600 be expended on Mission giving for the period July/August 2021. Seconded by Tom Sheard. Carried.

50. Sally Prickett moved that PC donate —
 - i. \$1200 to enable two students at Denmark Primary School to attend the Rottnest camp; and
 - ii. \$400 to the Red Cross Afghanistan Crisis Appeal.Seconded by Jane James. Carried.
51. Sally Prickett moved that the Reports presented to PC be accepted. Seconded by Margie Bramston. Carried.

By out of session motion dated 31 August 2021

52. Judy Ross moved that we accept Mark Boundy's quote of \$607.42 to install the exhaust fan in hall kitchen. Seconded by Chris Prickett. Carried.

By out of session motion dated 22 September 2021

53. Tom Sheard moved that we accept the quote from Denmark Signworks of \$125.84 to provide two parking signs for disabled parking. Seconded by Judy Ross. Carried.

By out of session motion dated 1 October 2021

54. Tom Sheard moved by email that wooden posts be accepted in place of metal posts for the ACROD parking signs. Seconded by Judy Ross. Carried.

At the meeting held on 7 October 2021

55. Sally Prickett moved that the Minutes of the previous meeting held on 26 August 2021, be accepted as written. Seconded by Judy Ross. Carried.
56. The Secretary moved that the correspondence in be received and that the correspondence out be endorsed. Seconded by Chris Prickett. Carried.
57. Chris Prickett moved that we allocate up to \$30 per month for groundwork as required at St George's. Seconded by Harold Luxton. Carried.
58. Following discussion of the worsening situation in Afghanistan, the Treasurer moved that PC donate —
 - i. \$800 to the Red Cross, to be allocated to an Afghanistan Crisis Appeal if possible; and
 - ii. \$800 to Medecins sans Frontières.Seconded by Tom Sheard. Carried.
59. Judy Ross moved that the Reports presented to PC be accepted. Seconded by Sally Prickett. Carried.

By out of session motion dated 9 October 2021

60. By email dated 9 October 2021, Tom Sheard advised that he removed the rotten bottom plate from the meeting room wall in order to expose the condition of the under floor framing: namely the joists and bearers. The supporting joists have not been affected by the rotting above them. This will make the repair simpler. Tom Sheard moved that we approve the use of the treated pine posts under the church to affect this repair. Seconded by Judy Ross. Carried.

At the meeting held on 18 November 2021

61. Sally Prickett moved that the Minutes of the previous meeting held on 7 October 2021, be accepted as written. Seconded by Alison Kershaw. Carried.
62. The Secretary moved that the correspondence in be received and that the correspondence out be endorsed. Seconded by Harold Luxton. Carried.
63. The Treasurer moved that expenses for the period 4 October to 17 November 2021 (vouchers 7171 to 7204) listed at Annex A of the Treasurer's Report, be approved. Seconded by Harold Luxton. Carried.
64. Chris Prickett moved that PC donate —
 - i) \$1000 to the Anglican Relief & Development Fund, Australia for the hospital ferry in PNG; and
 - ii) \$600 to Prison Fellowship Christmas Appeal for children.Seconded by Judy Ross. Carried.
65. Judy Ross moved that the Reports presented to PC be accepted. Seconded by Margie Bramston. Carried.
66. Harold Luxton moved that the draft budget for 2022 be reduced to the extent to cancel the classified advert in the Denmark Bulletin. Seconded by Alison Kershaw. Carried with one vote against and one person abstaining.

Out of Session Motion by email on 22 November 2021

67. Item 42 of the Minutes of the PC meeting on 18 November 2021 tasked the Treasurer to "amend the draft budget as discussed and circulate it to PC for acceptance by out of session motion, prior to presenting the draft budget for approval to the AMP". Accordingly, Chris Prickett moved that the revised Budget for 2022, as attached, be accepted prior to presenting it for approval at the 13 January 2022 meeting of PC. Seconded by Sally Prickett. Carried.

At the meeting held on 13 January 2022

68. Sally Prickett moved that the Minutes of the previous meeting held on 18 November 2021, be accepted as written. Seconded by Judy Ross. Carried.
69. Chris Prickett moved that PC approve renovation of the Committee Room at an estimated cost of \$8,000 in accordance with the quotes provided by Judy Ross in her report to PC. Seconded by Tom Sheard. Carried. Jane James moved that the correspondence in be received and that the correspondence out be endorsed. Seconded by Chris Prickett. Carried.
70. The Treasurer moved that:
 - i. the Budget for 2022 be approved: seconded by Judy Ross. Carried; and
 - ii. expenses for the period 18 Nov 21 to 31 Dec 2021 (vouchers 7205 to 7239), listed at Annex B, be approved: seconded by Harold Luxton. Carried.
71. Following discussion of support for local, national and international mission work, Chris Prickett moved that PC allocate —
 - i) \$1,000 to YouthCare,
 - ii) \$300 to be added to the contributions received for the Christmas Bowl Appeal (CBA), and
 - iii) \$700 to St Bart's (formerly St Bartholomew's House) for work with the homeless.

Harold Luxton amended the motion that PC allocate —

- i) \$666.66 to YouthCare,
- ii) \$666.66 to be added to the contributions for CBA, and
- iii) \$666.66 to St Bart's.

Seconded by Jane James. Carried.

72. Sally Prickett moved that the Reports presented to PC be accepted. Seconded by Jane James. Carried.